REIMBURSEMENT REQUEST FOR CYBER CORPS EXPENSES

To Request funds from your Professional Development fund:
1) you must submit this form indicating the expenses
2) the SFS Program Assistant must verify your remaining funds
3) requests for funds to support research projects must be reviewed by Seminar Instructor
4) do not incur any expenses until you have addressed items 1, 2 and 3.
5) once items have been purchased, submit the form with ALL receipts within 30 days of purchase or within 30 days of travel.

Date _______________________________

Student Name _________________________________________________________________

Student Email _________________________________________________________________

To be filled in and initialed by SFS Program Assistant: Current Amount Remaining in Student’s Professional Development (PD) Fund This Academic Year Before These Expenses: $___________. Initials _____

ITEMS FOR WHICH REIMBURSEMENT IS REQUESTED: Attach all receipts

<table>
<thead>
<tr>
<th>Date of Expense</th>
<th>Amount</th>
<th>Item(s) Purchased</th>
<th>Vendor</th>
<th>Reason for Purchase</th>
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TOTAL $__________

This request includes funds related to a Signature Seminar (CSci 6534) project. (Attach instructor’s Technical Review.)

Approval of PI or co-PI (signature): __________________________ Date: ___________ 

Processing Completed by SFS Program Assistant (initials) _______ (date) ________ 

October 7, 2016